

**West Jefferson School District #253**  
**Terreton, Idaho 83450**  
**Minutes of the August 21, 2014**  
**Board Meeting**

**TAB 1**

BOARD MEMBERS: Ryan Ashcraft - Chairman  
Willy Schmitt - Vice Chairman  
Jimi Burtenshaw – Treasurer  
Bruce Smith – Clerk  
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

**4:00 P.M. Board Strategic Planning Work Meeting**

- I. Work Meeting Agenda
  - a. District Mission
  - b. District Vision
  - c. District Values
  - d. District Goals

**6:30 P.M. Executive Session**

- I. Executive Session pursuant to Idaho Code 67-2345 a: to consider hiring employees to fill particular vacancies or needs.

**At 6:30 P.M. Mr. Smith moved to go into executive session per Idaho Code 67-2345a: to consider hiring employees to fill particular vacancies or needs. Mr. Allen seconded the motion. Roll call vote –Mr. Ashcraft (AYE), Mr. Schmitt (AYE), Mr. Smith (AYE), Mr. Allen (AYE), Mr. Schmitt (AYE), All were in favor. Motion passes.**

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 67-2345a: to consider hiring employees to fill particular vacancies or needs.

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Ryan Ashcraft, *Chairman*

**At 7:25 P.M. Mr. Schmitt made a motion to adjourn executive session and go to regular session. Motion is seconded by Mr. Smith. All were in favor and motion passes.**

### **7:30 P.M. Regular Board Meeting**

I. CALL TO ORDER

People present for regular session:

David Gemar

II. OPENING CEREMONIES

- a. Welcome to Visitors: Mr. Ashcraft
- b. Pledge-of-Allegiance: Mrs. Burtenshaw
- c. Prayer: Mr. Ashcraft

III. ADOPTION OF THE AGENDA

- d. Additions
  - i. VI.f. Technology Survey Drawing

**Mr. Smith made a motion to adopt the agenda with the above addition. Motion is seconded by Mr. Allen. All were in favor and the motion passes.**

VI. CONSENT AGENDA

- a. Minutes of July 17, 2014 Regular Board Meeting
- b. Minutes of July 18, 2014 Special Board Meeting
- c. Minutes of August 7, 2014 Parade Participation
- d. Minutes of August 11, 2014 Board Work Meeting
- e. Minutes of August 18, 2014 Back to School Meeting
- f. Approval of Bills
- g. Approval of Payroll
- h. Monthly Budget Reports
- i. Personnel Actions

*Mr. Allen requested to remove the minutes from the consent agenda.*

**Mrs. Burtenshaw made a motion to adopt the agenda minus the minutes - items a through e. Motion is seconded by Mr. Allen. All were in favor and the motion passes.**

*Minutes were reviewed*

**Mr. Allen made a motion to approve the minutes of July 17, July 18, August 7, August 11, and August 18, 2014 - items a through e. Mr. Smith seconded the motion. All were in favor and the motion passes.**

V. REPORT/INFORMATION AGENDA

a. Patron Input

None

b. Board Member Input

i. Fundraising

1. Hay donations through WJ Ed Foundation
2. Distributing WJEF donation forms for tax exemption
3. Concession funds divided equally to group participants

ii. Early Morning Policy

1. Terreton Elementary doors open at 8:00 A.M.
2. Students may enter classrooms for academic help

iii. Harvest Break

1. Parent Survey to verify students actually working

iv. School Attendance Affects Achievement and Funding

1. Educate Parents through Website

v. The Curriculum Committee

1. Need to meet with a couple board members

vi. Region IV Meeting

1. September 22 or 29, 2014
2. Board Training
3. Laws to be presented to Legislators

c. Superintendent's Report

i. Foreign Language Instructor Report - David Gemar

1. High School foreign language Standards
2. Foreign Language Club
3. Request to Implement Travel to Costa Rica

ii. Plant Facilities Project Update

1. Mr. Richins will do a walk around survey

iii. Inventory

1. Mr. Richins will explore other options

iv. State Athletic Activity Cards

1. Board Member cards will be coming
- v. Football Jamboree
  1. Saturday, August 23, 2014
  2. 4:00 P.M. - Home
  3. Scrimmage with S. Fremont and Sugar
  4. Refs donate their time
  5. Fundraiser for Y.E.A - Youth Endowment Association
- vi. Homecoming Week Activities
  1. Mud Football
    - a. Monday, August 25, 2014
    - b. Mud Lake Rodeo Grounds
  2. Blue and White Banquet
    - a. Tuesday, August 26, 2014 at 6:00 P.M.
    - b. Powder Puff Game after Banquet
  3. Buff Puff
    - a. Thursday, August 28, 2014
  4. Homecoming Football Game
    - a. Friday, August 29, 2014
- vii. Parent and Community Communication Process Flow Chart
  1. Post to website
  2. Compare with grievance policy

## VI. PROPOSALS

- a. Revise Board Policy 501 Attendance/Tardy Policy  
*First reading*

## VII. ACTION AGENDA

- a. Approve revised Classified Salary Schedule for 2014-2015

**Mrs. Burtenshaw made a motion to approve the revised Classified Salary Schedule for 2014-2015. Motion is seconded by Mr. Schmitt. All were in favor and the motion passes.**

- b. Ratify the Canvas vote of July 31, 2014 approving the purchase of a rake/groomer for football field

**Mr. Smith made a motion to ratify the Canvas vote of July 31, 2014 approving the purchase of a rake/groomer for the football field. Motion is seconded by Mr. Schmitt. All were in favor and the motion passes.**

- c. Approve resolution for supplemental levy for Nov 4, 2014 election

**Mr. Schmitt made a motion to adopt the resolution to renew the 2 year Supplemental Levy for \$300,000 for the November 4, 2014 election. Motion is seconded by Mr. Allen. All were in favor and the motion passes.**

d. Approve 2014-2015 District Transportation Plan

**Mr. Smith made a motion to approve 2014-2015 District Transportation Plan. Motion is seconded by Mr. Schmitt. All were in favor and the motion passes.**

e. Declare a hiring emergency to hire a PE/Health and Special Education Teacher

**Mr. Schmitt made a motion Declare a hiring emergency to hire a PE/Health and Special Education Teacher. Motion is seconded by Mr. Allen. All were in favor and the motion passes.**

#### VIII. ADJOURNMENT

**Mr. Allen made a motion to adjourn. Motion is seconded by Mr. Smith. All were in favor and the motion passes.**

#### IX. ANNOUNCEMENTS

- August 25-29, 2014 is Homecoming Week
- September 1, 2014 is Labor Day-No School
- September 18, 2014 is the Next Regular Board Meeting
- September 20-October 3, 2014 is Harvest Break

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*Clerk of the Board*

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*Chairman of the Board*

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*Date*